

**BRITISH FILM INSTITUTE
BOARD OF GOVERNORS**

**M I N U T E S
20 FEBRUARY 2008**

Minutes of the meeting held from 1030 to 1305 on 20 February 2008 at the BFI, 21 Stephen Street, London W1T 1LN

Present:

Professor Roger Laughton CBE (Chair)
Tim Angel OBE (part of meeting)
Shami Chakrabarti CBE (part of meeting)
Peter Foy
Lizzie Francke (part of meeting)
Stephen Frears
Leslie Hardcastle OBE
Caroline Michel
Peter Watson (part of meeting)

In attendance:

Amanda Nevill, Director
Paul Crake, Head of Policy & Corporate Affairs
Nick Mason Pearson, Director of Press & Public Affairs
Jill McLaughlin, Director of Resources & Planning
Richard Paterson, Head of Knowledge (part of meeting)
Jeanette Wilkins, Finance Director
Richard Brousson, Legal Counsel (Secretary)

1 APOLOGIES FOR ABSENCE

Eric Fellner CBE
Sam Taylor-Wood

2 MINUTES OF THE MEETING OF 16 JANUARY 2008

The Minutes of the meeting of 16 January 2008 were approved as an accurate record.

3 DECLARATIONS OF INTEREST

Lizzie Francke declared an interest in some of the matters reported under Minute 5.

Tim Angel declared an interest in the matters reported under Minute 10.

4 MATTERS ARISING

4.1 *Minute 3.2: Southbank Technical Review:*

The review was well underway, and the results are now scheduled to be reported to the April meeting of the Board of Governors.

Action: Eddie Berg

4.2 *Minute 3.4: Outsourcing of film sales*

A contract had now been signed with Hanway Limited.

4.3 *Minute 5.2: Business Plan:*

It had been decided to present the Business Plan to the March meeting of the Board of Governors, the first meeting for our new Chair.

Action: Amanda Nevill

4.4 *Minute 6: Statutory Report & Accounts 2006-07:*

It was noted that the Statutory Report & Accounts 2006-07 had been signed and submitted to the Charity Commission by the deadline.

4.5 *Minute 8(3): Nominations & Appointments Committee:*

There should be a meeting of the Nominations & Appointments Committee in March.

Action: Paul Crake

Lizzie Francke left the meeting during the following discussion.

Peter Watson joined the meeting during the following discussion.

5 BUDGET 2008/09

5.1 The Board expressed extreme disquiet that the BFI's funding situation remained unresolved. It was noted that the Audit & Governance Committee had instructed the Executive that – in the absence of the funding situation being resolved and to ensure the BFI remained solvent going forward – a decision on the cost-saving options put forward must be made by no later than the end of March 2008, so that the required savings for 2009-10 could be achieved. In that case, additional drastic action would need to be taken for 2008-09 in order to fund the costs of change while also delivering a balanced budget.

5.2 It was agreed that a clear briefing paper should be prepared for our new Chair, and this should cover all the strategic issues.

5.3 A Governor requested that their concerns – that the accounts were signed despite the conditions set out by the Board at their last meeting clearly not being met, and that the Board did not have an opportunity as a group to consider an appropriate way forward – be minuted.

Lizzie Francke returned to the meeting at this point.

Richard Paterson joined the meeting at this point.

6 HE PARTNERSHIP

6.1 The Board welcomed the proposals to develop a consortium of Higher Education institutions to work in partnership with the BFI on developing access to and deriving educational benefit from the Library.

Further minutes relating to the proposed HE Partnership have been removed as they remain commercially confidential.

Action: Richard Paterson

*Shami Chakrabarti, Lizzie Francke & Richard Paterson
left the meeting at this point.*

7 DIRECTOR'S REPORT

7.1 The report was noted.

7.2 It was requested that additional columns be added to the KPIs to provide comparative data for the previous period, for the same period in the previous year, and, where possible, a monthly trends analysis showing monthly averages.

Action: Jeanette Wilkins

8 COMMITTEE TERMS OF REFERENCE

Consideration of this item was deferred to a later date.

9 ELECTION OF A MEMBER GOVERNOR

Consideration of this item was deferred to a later date, the Board having noted that to do so would lead to an unfilled vacancy from October 2008.

Tim Angel left the meeting at this point

10 LOAN OF ANGEL COSTUMES

It was agreed that:

- 1) the Board of Governors accept a loan of costumes from Angels The Costumiers, doing so being in the best interests of the BFI;
- 2) it is in the best interests of the BFI that Tim Angel remain a Governor;

- 3) the Head of Policy & Corporate Affairs apply to the Charity Commission for an Order permitting the BFI to enter into a contract with a connected person.

Action: Paul Crake

Tim Angel returned to the meeting at this point

11 HEALTH & SAFETY REPORT

The report was noted.

12 MANAGEMENT ACCOUNTS FOR DECEMBER 2007

The Management Accounts were noted.

13 FILM CENTRE PROJECT UPDATE

The Report was noted. It was also noted that the deadline for us to have received a go-ahead for the project before the LDA funding of this stage runs out was 31 March 2008.

14 NOMINATING A BOARD MEMBER OF THE UK FILM COUNCIL

It was agreed that:

- 1) the BFI noted the guidelines issued by the Office of the Commissioner for Public Appointments;
- 2) these criteria for nominating a candidate for member of the UK Film Council Board be adopted:
 - a) at the time of their proposed appointment to the UK Film Council Board the nominees must be a Governor of the BFI;
 - b) the person should be sufficiently heavily engaged in the BFI's work to be able to provide an appropriate link on all issues that come before the UK Film Council's Board, and to ensure that they have sufficient authority to represent the BFI;
- 3) taking these criteria into account, the Board of Governors agreed that the only person who met them was the incoming Chair, Greg Dyke, and therefore they resolved to nominate him to the Secretary of State to be a member of the UK Film Council Board.

Action: Paul Crake

The meeting closed at 1305.

Paul Crake
Head of Policy & Corporate Affairs