

BRITISH FILM INSTITUTE  
BOARD OF GOVERNORS

MINUTES  
23 JANUARY 2014

Minutes of the meeting held from 13:30 to 17:00 on 23 January 2014 in the Pinewood Room, BFI, 21 Stephen Street, London W1T 1LN.

**Present:**

Greg Dyke ( <i>Chair</i> )	Tom Hooper
Josh Berger CBE	Matthew Justice
Charles Cecil MBE	Oona King
Alison Cornwell	Libby Savill ( <i>Deputy Chair</i> )

**In attendance:**

Amanda Nevill	Chief Executive	
Tim Cagney	Deputy Chief Executive	
Trevor Mawby	Director of Finance & Resources	
Iain Thomson	Board Secretary	
Ben Roberts	Director of the Film Fund	<i>Item 5-6</i>
Will Evans	Director of Business Affairs	<i>Item 6</i>

**1. WELCOME**

The Chair welcomed the Governors to the meeting.

**2. APOLOGIES AND DECLARATIONS OF INTEREST**

***Apologies***

Pat Butler

Peter Kosminsky

Ashley Highfield

J. Timothy Richards

## ***Declarations of Interest***

- Amanda Nevill and Trevor Mawby declared an interest as company directors of British Film Institute (Big Screen) Limited. Amanda Nevill declared an interest as a Trustee of the BFI Trust. Iain Thomson declared an interest as Secretary to the BFI Trust. It was agreed that the nature of these interests was such that they would not be required to leave the room during this meeting.
- Also noted were the interests of most Governors in different aspects of the film industry and various related parties. It was agreed that the nature of these interests was such that none of these Governors would be required to leave the room during the meeting.

### **3. MINUTES OF MEETING HELD ON 20 NOVEMBER 2013 AND MATTERS ARISING**

#### **Board of Governors Meeting 20 November 2013**

- 3.1** The minutes of the meeting held on 20 November 2013 were noted and it was resolved to approve them as an accurate record of the meeting.

### **4. UPDATE FROM BOARD COMMITTEES**

#### ***Nomination and Appointments Committee (NAC)***

- 4.1** Libby Savill gave an update to the Board in relation to the on-going recruitment process. The expertise and skills sought were reiterated and discussed by the Board. These included an in-depth knowledge of film, strategic influence and fundraising. It was also considered important that the industry element on the Board was strengthened. The comprehensive amount of work that had been undertaken to identify appropriate candidates for the Board was noted.
- 4.2** It was confirmed that the Committee had identified two candidates for appointment to the Board:
- Jonathan Ross OBE, Television and Radio presenter, Film Critic
  - Peter Czernin, Independent Film Producer
- 4.3** The Committee had held meetings with Peter Czernin and Jonathan Ross during which both of whom had expressed their interest in joining the Board.
- 4.4** The Board was informed that the Committee was also in discussions with a very high calibre female candidate. The Board would be advised of the outcome of these discussions at the next meeting.
- 4.5** The Board resolved to approve the appointment of the Jonathan Ross and Peter Czernin for an initial term of three years.

### ***Revised Terms of Reference***

- 4.5** The revisions to the Terms of Reference for the Audit, Risk and Governance and Finance Committees were noted and approved by the Board.

### ***Board Committee Composition***

- 4.6** The Board resolved to approve the following in relation to Board Committee composition:
- Charles Cecil to be appointed to the Audit, Risk and Governance Committee.
  - Matthew Justice to be appointed to the Finance Committee.
  - Alison Dolan, Deputy Managing Director Sky Business, currently a member of the Finance Committee, also to be appointed to the Audit, Risk and Governance Committee.

## **5. REVIEW OF THE FILM POLICY REVIEW**

### **Part of this minute has been withheld for reasons of confidentiality**

*Ben Roberts joined the meeting.*

- 5.1** The recently published review of the Film Policy Review was discussed by the Board.
- 5.2** Amanda Nevill advised the Board that generally the Executive Board was comfortable with the recommendations made and that it would be taking a concerted, task driven approach to them.
- 5.3** Recommendation K (that the Government gives consideration to moving the British Film Commission under the ambit of UKTI) was discussed in detail by the Board.
- 5.4** It was further agreed that Tim Cagney would liaise with Charles Cecil with a view to developing relations with UKIE.

## **6. FILM FOREVER, BFI PLAN 2012-2017**

### ***BFI Film Campus Project - Update***

- 6.1** Tim Cagney gave an update on developments relating to the BFI Film Campus project. Discussions remained on-going with the Southbank Centre (SBC) with a view to resolving any outstanding issues by the end of January.

## ***Additional ways in which we can help to fund British feature films***

*Will Evans joined the meeting.*

- 6.2** The paper presented a comprehensive overview of funding and some of the challenges and opportunities. Public funding for film is now more vital than it has ever been. It was acknowledged that the considerable sums which UK public funders contribute together each year to film result in significant cultural benefits for the UK, and for audiences at home and abroad, underpin the crucial development and growth of British independent film talent and help to project the excellence of British film onto a truly global stage.
- 6.3** The wording of the Joint Venture fact sheet had been agreed and it would be posted on bfi.org.uk. The factsheet would be made available to producers who apply to the Film Fund. Some slight amendments were requested to the sheet and it was confirmed that these would be made.
- 6.4** The various initiatives proposed at Point 6 in the paper were noted and endorsed by the Board.

*Will Evans and Ben Roberts left the meeting.*

## **7. ORDINARY BUSINESS**

**Part of this minute has been withheld for reasons of confidentiality**

### ***Executive Report***

- 7.1** The contents of the Executive report were outlined and noted by the Board.
- 7.2** The opportunities that may arise from the forthcoming Triennial Review were discussed by the Board. The British Council is currently coming to the end of a Triennial Review and the Chair and Amanda Nevill met with their counterparts to discuss the process, which is anticipated to be extremely resource intensive. In preparation for the review a working group has been set-up that will be responsible for co-ordinating the process and collecting data and information to provide to the review team. It was confirmed that all time and resources expended on the process would be monitored and recorded.
- 7.3** Upon receipt of the Terms of Reference for the Triennial Review, it was agreed that Amanda Nevill would speak to the Chair of the Audit, Risk and Governance Committee to ensure that the Committee was involved in the process as efficiently as possible.
- 7.4** The Board was informed that Chris Travers, Director of Marketing, Communications and Audiences, was leaving the BFI at the end of January. The process for recruiting a replacement was underway. It was agreed to circulate the job description to Governors.

**7.5** It was confirmed that a paper on the new Internship Scheme would be brought to the next Board meeting.

*Oona King left the meeting.*

### ***Finance Report***

**7.6** The Finance report and Period 9 Management Accounts were noted by the Board.

**7.8** The Board was advised of urgent maintenance work needed in connection with the cooling towers at Berkhamsted. Initial estimates have indicated that to carry out the remedial work on old plant would cost c80% of the replacement cost of new. A business case is therefore being prepared to replace the plant with new at an estimated cost of £175k.

**7.9** The Board approved the new contract arrangement with Sony for the manufacture and distribution of BFI DVDs and Blu-rays on the terms outlined in the paper.

## **7. ANY OTHER BUSINESS**

### ***European Copyright Consultation***

**7.1** The paper and proposed approach to European Commission's Consultation on the Review of the EU Copyright Rules was noted.