

MINUTES
25 JANUARY 2018

Minutes of the Board meeting held from 10:15 to 13:00 on 25 January 2018 at BFI Stephen Street, 21 Stephen Street, W1T 1LN.

Present:

Josh Berger CBE (<i>Chair</i>) (<i>By Video Link</i>)	Pete Czernin	Tim Richards
Libby Savill (<i>Deputy Chair</i>)	Gerry Fox	Jonathan Ross
Pat Butler	Matthew Justice	Andrea Wong

In attendance:

Charles Cecil MBE

Alison Cornwell

Amanda Nevill CBE *AN* *Chief Executive*

David Parkhill *DP* *Director Finance and Resources*

Iain Thomson *IT* *Board Secretary*

Harriet Finney *HF* *Director of External Affairs* *Item 1*

Heather Stewart *HS* *Cultural Director* *Item 2 & 5*

Stephen McConnachie *SM* *Head of Data* *Item 5*

Apologies and Declarations of Interest

Apologies: Tom Hooper

Declarations of Interest

- Amanda Nevill declared an interest as a Trustee of the BFI Trust. Iain Thomson declared an interest as Secretary to the BFI Trust. It was agreed that the nature of these interests was such that they would not be required to leave the room during this meeting.
- Also noted were the interests of most Governors in different aspects of the film industry and various related parties. It was agreed that the nature of these interests was such that none of these Governors would be required to leave the room during the meeting.

1. Minutes and Matters Arising

Parts of this minute have been withheld for reasons of confidentiality

- 1.1** The minutes of the meeting held on 30 November were considered. It was resolved to approve the minutes as an accurate record of the meeting.

Capital Development

- 1.2 Negotiations remained ongoing with the Southbank Centre (SBC) in relation to the extended demise required for the Riverfront redevelopment and were close to a conclusion. It was anticipated that work would commence on site on 12 February.

Harriet Finney joined the meeting.

Cabinet Reshuffle

- 1.5 The Cabinet reshuffle that took place on 8 January was discussed. The Board welcomed the promotion of Matt Hancock to Secretary of State, and the appointment of Margot James as Minister for Culture, Communications and Creative Industries.

Harriet Finney left the meeting.

2. BFI London Film Festival

Parts of this minute have been withheld for reasons of confidentiality

Heather Stewart joined the meeting.

- 2.1 The paper before the Board was noted.

Heather Stewart left the meeting.

3. Budget 2018-19

Parts of this minute have been withheld for reasons of confidentiality

- 3.1 David Parkhill outlined the Budget for 2018-19. The 2018-19 Non-Lottery Budget was balanced and the Lottery Budget for 2018-19 was in line with the published BFI2022 Strategy.

- 3.2 The Board was advised that plans were currently being developed to mitigate the loss of the OLS venue and the attendant impact on the budget.

- 3.4 The major capital works for 2018-19 would be completion of the Southbank Riverfront project (£0.8m Capital GIA). The riverfront closure would start in February and be completed in July 2018.

- 3.5 It was noted that the most significant risk within the Lottery plan was a continued downward pressure on Lottery ticket sales.

- 3.6 Following consideration and discussion, it was resolved to approve the budget 2018-19, subject to detailed review by the Finance Committee at the meeting scheduled for 22 February.

4. Public Service Broadcasters Contestable Fund

- 4.1** The nature of the Public Service Broadcasters (PSB) Contestable Fund was outlined to the Board. It was considered positive that the public consultation had led to DCMS identifying the BFI as the organisation to administer the fund. An appointment would be made for a Head of the Fund within the organisation, this will require an expansion of the Film Fund team with new expertise being recruited.
- 4.2** The fund potentially offers increased opportunity to focus on the development of talent outside London.

5. BFI Filmography

Heather Stewart and Stephen McConnachie joined the meeting.

- 5.1** Due to technical difficulties it was agreed that the presentation on the BFI Filmography would be deferred until a future meeting.

Heather Stewart and Stephen McConnachie left the meeting.

6. Board Committees and Normal Business

Parts of this minute have been withheld for reasons of confidentiality

BFI Activity - CEO Report

- 6.1** The report before the Board was noted.
- 6.2** The Board was advised that Jen Smith, Head of Inclusion, had been leading on developing the first Set of Principles and Guidance to tackle bullying and harassment, specifically tailored to the screen industries. The principles would be published on 14 February. The guidance had been developed by the BFI in partnership with BAFTA and in consultation with organisations including guilds, unions, industry member bodies and key agencies as well as employees and freelancers across all roles.

Finance Report

- 6.3** The Finance Report before the Board was noted. It was currently anticipated that a balanced budget would be delivered. Capital funds for BFI Southbank were ringfenced. Other capital was being managed to budget.
- 6.4** The Board was advised that the recent pay offer had been rejected by the Unions. A meeting would take place between the parties at ACAS on 8 February. It remained a DCMS requirement that pay progression at the BFI ceased by 01 April 2018.

BFI Print Services - Contract Approval

6.5 The tender for the BFI Print Services was outlined.

7. Any Other Business

Parts of this minute have been withheld for reasons of confidentiality

7.1 The Chair outlined the process associated with the recent recruitment to fill three vacant Governor positions.

7.2 A meeting would be sought between the Chair and Matt Hancock to discuss the potential candidates and the recruitment process in general.